

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

District Office – Tampa, Florida (813) 933-5571
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614
www.fishhawkcdd4.org

**Board of Supervisors
FishHawk Community
Development District IV**

June 23, 2021

AGENDA

Dear Board Members:

The meeting of the Board of Supervisors of FishHawk Community Development District IV will be held on **Thursday, July 1, 2021 at 10:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors'
Regular Meeting held on June 3, 2021 Tab 1
 - B. Ratification of Operations & Maintenance
Expenditures for May 2021 Tab 2
 - C. Ratification of Construction Requisition..... Tab 3
- 4. STAFF REPORTS**
 - A. Field Inspection Report (under separate cover)
 - B. Irrigation Report (under separate cover)
 - C. Aquatic Services Report..... Tab 4
 - D. District Counsel
 - E. District Engineer
 - F. HOA Property Manager
 - G. District Manager
- 5. BUSINESS ITEMS**
 - A. Presentation of Gopher Tortoise Report Tab 5
 - B. Consideration of Playground Mulch Proposal Tab 6
 - C. Consideration of Landscape Proposals..... Tab 7
 - D. Ratification of Pump Repair Proposal Tab 8
 - E. Discussion Regarding Updating Pavilion
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT IV**

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Thursday, June 3, 2021 at 10:05 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Dayna Kennington	Board Supervisor, Chair
Daniel Rothrock	Board Supervisor, Vice-Chair
	(via conference call)
Brian Steever	Board Supervisor, Assistant Secretary
Jeffrey Stewart	Board Supervisor, Assistant Secretary
Esther Wisdom	Board Supervisor, Assistant Secretary

Also present were:

Debby Wallace	District Manager; Rizzetta & Company, Inc.
Erin McCormick	District Counsel; Erin McCormick Law
Stephen Brletic	District Engineer, JMT
John Toborg	Field Services Manager, Rizzetta & Company, Inc.
Heather Bates	HOA Property Manager
Bill Conrad	Representative, Sunrise
Gail Huff	Representative, Ballenger

Audience

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Wallace called the meeting to order and read roll call, confirming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

An audience member commented about field services.

An audience member commented about rats in the conservation area.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of Board of
Supervisors' Regular Meeting Held
May 6, 2021**

Ms. Wallace presented the minutes of Board of Supervisors' meeting held May 6, 2021 to the Board.

On a Motion by Ms. Kennington, seconded by Ms. Wisdom, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' meeting held on May 6, 2021, as presented, for the FishHawk Community Development District IV.

FOURTH ORDER OF BUSINESS

**Ratification of Operations &
Maintenance Expenditures for April
2021**

Ms. Wallace presented the April 2021 Operation & Maintenance Expenditures to the Board.

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditure for April 2021 (\$77,423.45) for the FishHawk Community Development District IV.

FIFTH ORDER OF BUSINESS

**Ratification of Construction
Requisition 374**

Ms. Wallace presented the Construction Requisitions to the Board.

On a Motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Board of Supervisors ratified Construction Requisition 374 for the FishHawk Community Development District IV.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Irrigation Report

Ms. Huff presented the Irrigation Report to the Board.

B. Aquatic Services Report

Ms. Wallace presented the Solitude Aquatics Report to the Board.

C. District Counsel

No report.

D. District Engineer

Mr. Brletic provided an update on the wetland conservation gopher tortoise preservation area. The Board directed District Engineer and District Counsel to communicate with current landowner of the Wetland Conservation & Gopher Tortoise Preservation Area to discuss compliance of existing permits.

E. Field Services Manager

The Board reviewed the Field Services report with the Board.

SEVENTH ORDER OF BUSINESS

**Consideration of Landscaping
Maintenance Proposals**

Mr. Toborg reviewed the process and announced the ranking showing BrightView as the highest-ranking proposer.

On a Motion by Ms. Kennington, seconded by Ms. Wisdom, with all in favor, the Board of Supervisors approved the ranking of BrightView as the highest-ranking proposal and to enter negotiations to finalize contract, for the FishHawk Community Development District IV.

EIGHTH ORDER OF BUSINESS

**Consideration of Irrigation
Maintenance Proposals**

Mr. Toborg presented the irrigation proposals to the Board.

On a Motion by Ms. Kennington, seconded by Ms. Wisdom, with all in favor, the Board of Supervisors approved Ballenger & Company for irrigation maintenance services, for the FishHawk Community Development District IV.

On a Motion by Mr. Steever, seconded by Ms. Kennington, with all in favor, the Board of Supervisors authorized to terminate the existing landscaping maintenance contract with Sunrise with a termination date of July 31, 2021 and to start the new contract with BrightView on August 1, 2021, for the FishHawk Community Development District IV.

NINTH ORDER OF BUSINESS

Staff Reports (Continued)

A. District Engineer (Continued)

Mr. Brletic updated the Board on his research of the 6 streetlights that Encore HOA had requested reimbursement for and came to the conclusion that the street lights were not on CDD property.

Mr. Brletic discussed the pavilion demo and provided a second proposal under separate cover from Site Master's proposal for demo in the amount

of \$2,500.00. The Board directed Mr. Brletic to research options to update the Pavilion vs removing it.

B. District Manager

The next CDD meeting will be held July 1, 2021 at 10:00 a.m.

TENTH ORDER OF BUSINESS

**Ratification of Replacement of
Damaged Right-of-Way Signs
Proposal**

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors ratified the Onsite Industries proposal in the amount of \$2,586.30 for replacement of Right-of-Way signs, for the FishHawk Community Development District IV.

ELEVENTH ORDER OF BUSINESS

**Presentation of Fiscal Year 2021-2022
Proposed Budget**

Ms. Wallace presented the budgets and discussed the financials and reserve study with the Board.

TWELFTH ORDER OF BUSINESS

**Consideration of Resolution 2021-06;
Approving Proposed Fiscal Year
2021-2022 Budget and Setting Public
Hearing**

On a Motion by Mr. Stewart, seconded by Mr. Steever, with all in favor, the Board of Supervisors adopted Resolution 2021-06; Approving Proposed Fiscal Year 2021-2022 Budget and Setting Public Hearing for August 5, 2021 at 10:00 a.m., at the Lake House at Fishhawk Ranch West 6001 Village Center Drive, Lithia, FL 33547 , for the FishHawk Community Development District IV.

THIRTEENTH ORDER OF BUSINESS

Supervisor Comments

There were no supervisor requests.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Steever, seconded by Mr. Stewart, with all in favor, the Board of Supervisors adjourned the meeting at 12:11 P.m. for the FishHawk Community Development District IV.

Assistant Secretary

Chair / Vice Chair

Tab 2

FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

**Operation and Maintenance Expenditures
May 2021
For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from May 1, 2021 through May 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$95,155.10**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2021 Through May 31, 2021

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Ballenger & Company, Inc.	002055	21136	Irrigation Repairs 05/21	\$ 500.00
Ballenger & Company, Inc.	002055	21156	SWFWMD Reporting 04/21	\$ 775.00
Ballenger & Company, Inc.	002055	21170	Irrigation Repairs 05/21	\$ 970.00
Brian T Steever	002051	BS040121	Board of Supervisors Meeting 04/01/21	\$ 200.00
Daniel Gray Rothrock	002049	DR040121	Board of Supervisors Meeting 04/01/21	\$ 200.00
Daniel Gray Rothrock	002058	DR050621	Board of Supervisors Meeting 05/06/21	\$ 200.00
Dayna J. Kennington	002046	DK040121	Board of Supervisors Meeting 04/01/21	\$ 200.00
Dayna J. Kennington	002057	DK050621	Board of Supervisors Meeting 05/06/21	\$ 200.00
Decort Electrical Solutions, Inc.	002062	ENO5112021	Electrical Repairs 05/21	\$ 331.50
Erin McCormick Law, PA	002056	10504	Legal Services 04/21	\$ 3,763.00
Esther Wisdom	002054	EW040121	Board of Supervisors Meeting 04/01/21	\$ 200.00
Esther Wisdom	002060	EW050621	Board of Supervisors Meeting 05/06/21	\$ 200.00
Hillsborough County BOCC	002044	1416996147 04/21	Summary Bill 04/21	\$ 153.53
Hillsborough County BOCC	20210531-1	1416996147 04/21R	Summary Bill 04/21R	\$ 34.58

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2021 Through May 31, 2021

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Jeffrey Stewart	002052	JS040121	Board of Supervisors Meeting 04/01/21	\$ 200.00
Jeffrey Stewart	002059	JS050621	Board of Supervisors Meeting 05/06/21	\$ 200.00
Johnson, Mirmiran & Thompson, Inc.	002045	18-171985	Engineering Services 03/21	\$ 787.50
Johnson, Mirmiran & Thompson, Inc.	002063	19-174028	Engineering Services 04/21	\$ 1,622.50
OnSight Industries, LLC	002064	006-21-293983-1	Street Sign Repair 04/21	\$ 80.00
OnSight Industries, LLC	002067	006-21-297649D	Street Sign Repair 05/21	\$ 1,293.15
Rizzetta & Company, Inc.	002047	INV0000058204	District Management Services 05/21	\$ 4,424.67
Rizzetta Technology Services	002048	INV0000007521	Website Hosting Services 05/21	\$ 100.00
Solitude Lake Management, LLC	002065	PI-A00596583	Lake & Pond Management Services 05/21	\$ 1,668.60
Sunrise Landcare Inc.	002061	1052	Fertilizer & Pest Control 04/21	\$ 6,594.00
Sunrise Landcare Inc.	002061	73188	Fertilizer 02/21	\$ 8,485.50
Sunrise Landcare Inc.	002053	752 03/21	Fertilizer & Pest Control 03/21	\$ 5,645.00
Sunrise Landcare Inc.	002066	881	Landscape & Irrigation Maint 05/21	\$ 26,762.00
Tampa Electric Company	20210531-2	211009775761 04/21	13773 FishHawk Blvd 04/21	\$ 27.72

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2021 Through May 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Tampa Electric Company	20210531-2	211009776033 04/21	5601 Balcony Bridge Place 04/21	\$ 74.51
Tampa Electric Company	20210531-2	211017320014 04/21	Village Center Dr 04/21	\$ 8,963.56
Tampa Electric Company	20210531-2	Summary Bill 04/21	Electric Summary 04/21	\$ 19,163.78
Times Publishing Company	002050	0000153355 04/21	Legal Advertising 04/21	<u>\$ 1,135.00</u>
Report Total				<u>\$ 95,155.10</u>